

TOWN OF ELMORE, VT
Meeting of the Development Review Board

Meeting Date: Thursday, May 3, 2018 at 6:00pm

Meeting Location: Elmore Town Offices

Minutes Version Number/Status: V1.0 - Draft

DRB Members: Jill Lindenmeyr – DRB Chairman, Paul Rousselle – DRB,
Caroline DeVore – DRB, Jay Kennedy - DRB

Zoning Administrator: Kristen Howell

NOTE: DRB MAY ENTER EXECUTIVE OR DELIBERATIVE SESSION(S)

CALL TO ORDER: Jill Lindenmeyr, Chairman **Time: 6:00pm**

Motion: J. Kennedy Second: C. DeVore

Approve or amend meeting agenda

Introduction of members and meeting attendees

Swearing in of participants

Review and approval of previous month's meeting minutes

Motion: J. Kennedy Second: J. Lindenmeyr Vote: Unanimous

A. SPECIAL TOPICS: (Items requiring expanded discussion)

1. **DISCUSSION:** Zoning By-law update and Subdivision Regulation update:
Under the current State of VT Grant Agreement (MP-2018-Elmore-00012). LCPC will outline a project plan to help Elmore update both the Subdivision By-Laws and the Zoning By-laws.

We suggest a joint EPC/DRB kickoff meeting for this effort on Sunday, May 20th at 2:00pm.

Create a comprehensive list of items LCPC will help address in the Zoning By-Laws.

Notes: Board asked if we can obtain a copy of similar bylaws for other towns that LCPC has worked on previously. DRB suggests that as part of this kickoff the combined board will nominate someone to lead this effort who can represent the needs of all Elmore boards.

B. NEW ITEMS: (Schedule, minimum. 1 wk. prior to meeting)

C. CONTINUING ACTIVE ITEMS: (Update status, by item, by DRI)

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1. UPDATE: Andrews Permit – Worcester Ridge: K. Howell
ZA to schedule a site visit. Board suggested that Kristen review erosion control measures given the volume of precipitation.

2. UPDATE: Duchassi Permit – Worcester Ridge: K. Howell
ZA to reach out in the next month.

D. COMPLETED/INACTIVE ITEMS: (Update status, by item, by Responsible Board Member)

1. Review Action Item List

E. NON-AGENDA/OTHER ITEMS: (Time Available)

Brief overview of upcoming permit request Board will review in at June meeting. Jill to make an overview site visit to determine whether a conditional use permit needs application.

Motion to Adjourn: J. Kennedy Second: P. Rousselle

Vote: Unanimous

Next meeting will be Thursday, June 7th at 6:00pm at the Town Offices.