

# TOWN OF ELMORE, VT

## Monthly Select Board Meeting

Meeting Minutes – prepared by C. DeVore  
Status: APPROVED

**Meeting Date:** December 13, 2017

**Start Time:** 6:41 pm **Adjourn:** 8:10 pm

**Meeting Attendees:** Robert Burley – ESB Chairman, Caroline DeVore – ESB, Robb Wills – ESB,  
Michel LaCasse – Road Commissioner

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### A. SPECIAL TOPICS:

1. **DISCUSSION:** Elmore Fire Dept. Building Repairs: Accepted firm unexpectedly dissolved due to key personnel loss. **Recovery Plan:** Local firms will be directly contacted, and project will be rescheduled ASAP, weather dependent.

Notes: Robb Wills to continue as ESB project manager.

2. **DISCUSSION:** Truck 1, planned CY18 replacement will be accelerated due to excessive failures and reliability/availability issues. Attributes and pricing being developed. Financing to be combination of existing reserves and commercial financing.

Notes: Board reviewed details.

3. **DISCUSSION:** Elmore Volunteer Fire Department rooms being used for miscellaneous storage which conflicts with required uses as Emergency Shelter. Elmore Shelter Space at or near required minimums.

Notes: Alternatives storage spaces need to be identified.

### B. NEW ITEMS:

1. **DISCUSSION:** Clarification of Forest Reserve Zoning Regulations for: Sight Line Visibility, Slopes/Water Quality, Public Road intersection, site/design verification inspections.

Notes: Discussion about clarifications needed in sections of the Forest Reserve District.  
DRI: R. Burley to draft updated language.

2. **DISCUSSION:** Jeremy Hansen proposal to create a **Central Vermont Communications District** for “improved internet access”. Proposal creates a subscriber based overlay District. No tax impact, Stand Alone Organization structure independent of Towns. Intended to compete with existing ISPs. Schedule, Pricing & Structure TBD. DRI: R. Burley

3. **DISCUSSION:** Review draft ESB Annual Report for Town Report.

Notes: Final edits due to team by EOD 12/14/17

4. **DISCUSSION:** DRB – 2 Resignations; Replacement identification underway. A letter of interest received from 1 interested party. Recommendation received from DRB Chairman.

DRI: C. DeVore

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### C. CONTINUING ACTIVE ITEMS:

#### 1. Road Commissioner Update – LaCasse

##### **Work Completed:**

- On November 15<sup>th</sup> the Elmore Hwy Department offered instruction and know-how to a Driver's Ed class at Lamoille Union High School. Two team members attended and took truck #2 to provide detailed information and visual guides for young drivers. Reviewed winter preparation and proper safe distances to observe when encountering a snowplowing truck on the highway.
- Dealt with two freezing rain events.
- Called out twice for fallen trees.
- No thru signs added at Mowry and Cross Rd.
- Plowed our first snow on 12/20.
- Mud season showed up on EMR. Used three loads of gravel and grader to address.
- December 12 – 13 got 12-14" of fresh snow.

##### **Equipment status:**

- Truck #1 International at Clark's Truck center to install new axle seals and walking beams for rear suspension.
- Truck #2 Freightliner went to Charlebois for coolant line replacement to air compressor.

##### **Employee Status:**

- All is well. Dana Douglas filling in for relief driver.

##### **Upcoming Work / Anticipated Issues:**

- Find monies to fix Ice House Road culvert.
- Evaluate purchase of new truck in 2018.
- Work with LCPC.
- Prepare new 2018 budget.

#### 2. UPDATE: EPC:

- **ENERGY PLAN: PSB edits/comments resolved. Resubmission underway.**
- **STAFFING: 2 Resignations; Replacement identification under way. ESB awaiting candidate intent/resume letters.**
  - i. Michelle Greeson Letter received.

#### 3. UPDATE: GRANTS APPROVED for: 1) Erosion Inventory and 2) Software update/conversion of Sub-Division Regulations.

### D. COMPLETED/INACTIVE ITEMS

#### 1. Review Action Item List

### E. SB EXECUTIVE SESSION

No Executive Session Required.