

Elmore Planning Commission Meeting Minutes, September 25<sup>th</sup>, 2013

Present: Nancy Allen, Len Plant, Shelia Rysz. Whit Hartt

Meeting was called to order at 6.08 pm

Len moved to approve minutes of the July 24<sup>th</sup> 2013 meeting, seconded by Whit, all in favor, and the minutes approved.

Shelia and Len confirmed that they would continue to alternate in the role of Secretary for the purpose of taking minutes.

Whit advised he was willing to serve as Chair of the EPC for a year to September 2014. Shelia moved to propose Whit in this role, seconded by Nancy, all were in favor. Whit will be relieved of some responsibilities to the Select Board while serving in this capacity.

Housekeeping: Whit advised he will propose an agenda for EPC meetings to be circulated and posted one week ahead of future meetings. Mail for the EPC is to be reviewed weekly by Shelia, and members of the Commission contacted if anything is required. Individual Commission members will be charged with the responsibility of following up on specific issues – at present Len for shore land protection legislation, and Shelia will follow fluvial erosion issues, preparing a position paper on this for the October EPC meeting.

Whit outlined the status of the grant application for updating zoning bylaws, which includes a project description, justification, relevant issues, plans for public outreach and identification of changes relevant to the State's "smart growth principles". This is due by September 30<sup>th</sup>, and is presently with the Lamoille County Planning Commission. The LCPC's budget summary totals \$7,920 and the timeframe contemplates an award date of December 2013 and completion in 18 months.

EPC members are to familiarize themselves with the 2013 – 18 Elmore Town Plan as approved, existing subdivision regulations and zoning bylaws for the next meeting (October 23<sup>rd</sup>). Issues requiring follow-up should be identified with a view to determining priorities. Ideally the EPC will meet with the DRB before embarking on the review of zoning bylaws, and again during the process.

Meeting adjourned at 7.30 pm.