

# TOWN OF ELMORE, VT

## Monthly Select Board Meeting

Meeting Minutes – prepared by C. DeVore

**Meeting Date:** January 08, 2014

**Start Time:** 6:35 pm **Adjourn:** 7:55 pm

**Meeting Attendees:** Robert Burley – ESB Chairman, Whit Hartt-ESB, Caroline DeVore-ESB

---

Meeting opened at 6:33p

### **A. SPECIAL TOPICS: (Items requiring expanded discussion)**

#### **1. Water System Project:**

- a. **State administered reimbursement interruptions are delaying expense repayments.** Key ANR personnel unavailable.
- b. **ANR internal procedures failed to handle transition from State loan to EPA – STAG loan.** Reconciliation work needed.
- c. **EPA has confirmed release of \$177K in STAG grant** – ANR does not know how to handle this –will meet to unravel.
- d. **Application to extend STAG grant to 1JUL14 approved by EPA.**
- e. **Certified System Operator needed to comply with ANR rules.** Interviews conducted, 1<sup>st</sup> Roles & Responsibilities Meeting scheduled.

### **B. NEW ITEMS:**

1. **Discussion RE: Adoption of VT AOT Basic Road & Bridge Standards & Guidelines** – Won't change what we are doing today. There are tradeoffs between local cost increases and eligibility for higher AOT/FEMA funding levels. SB voted unanimously to adopt the new standards.
2. **Discussion – possible development activity above 1500'MSL on Sterling Ridge**  
Action: Will be referred to the Elmore Zoning Administrator: Stuart Weppeler. Hartt will work with Stuart on this moving forward.
3. **Discussion - Sharon Fortune inquiry RE: Follow-up to August Roads Meeting**  
SB to formally respond to Sharon's letter.
4. **Review - 2013 Annual Report**  
Adopted with minor edits.
5. **Tentative Review – Proposed FY2015 Town Budget**  
Reviewed at a high level. SB to evaluate.

### **C. CONTINUING ACTIVE ITEMS: (Update status, by item, by DRI)**

1. **Road Commissioner Update – Burley for LaCasse**  
Road Work Completed:
  - a. Plow and sand as necessaryEquipment Status
  - b. New electric motor for air compressorEmployee
  - c. All well
  - d. Extra help hired for tree clean up on 12/22Upcoming Issues:
  - e. Get state standards approved (done at tonight's SB mtg)
  - f. Price quotes for new one ton truck (\$90k) with equipment
  - g. Prepare for next ice storm this week
2. **Elmore Planning Commission Update – Hartt**

**Last Text Edits on 1/12/2014**

# **TOWN OF ELMORE, VT**

## **Monthly Select Board Meeting**

**a. STATUS UPDATE: EPC Meeting RE: Interim zoning edits regarding ex post facto permits.**

At last EPC meeting Stuart Wepler attended and addressed creation of new guidelines for zoning code violations. Hartt to distribute new guidelines.

Re: zoning by-law creation as companion to the Town Plan: S. Wepler to consult with EPC to draft new Zoning-ByLaws. SB to allocate funds in the budget to compensate Wepler for consulting time at \$20/hr for up to 100 hrs on project.

LCPC working with EPC to provide review cycles on draft. Evaluating other sources of funding that LCPC can tap to provide services.

**3. Digitization of Town Tax Maps – discussion + assign DRI to prepare summary document for Features/Benefits/Costs for Annual Meeting**

Caroline to be DRI; will prepare a summary analysis to the SB. Target Feb delivery.

**4. November 2013 SB Meeting Minutes Status – Hartt**

Submitted and approved.

**D. COMPLETED/INACTIVE ITEMS:**

1. **Open Action Item List reviewed by SB.**

**Meeting Adjourned – 7:55pm.**