

TOWN OF ELMORE, VT

Monthly Select Board Meeting

Meeting Minutes – prepared by C. DeVore
Status: APPROVED

Meeting Date: May 10, 2017

Start Time: 6:30 pm **Adjourn:** 7:48 pm

Meeting Attendees: Robert Burley – ESB Chairman, Caroline DeVore – ESB, Robb Wills – ESB,
Michel LaCasse – Road Commissioner

A. SPECIAL TOPICS:

B. NEW ITEMS:

1. **ACTION:** Annual appointment of Elmore TAC representatives for LCPC

Notes: Appointed Burley as primary contact and LaCasse as secondary.

C. CONTINUING ACTIVE ITEMS:

1. **Road Commissioner Update – LaCasse**

Work Completed:

- Used full stockpile of gravel for mud season. Total of 1,000 yards – 500 yards planned and on hand and an additional 500 yards to complete season's requirements.
- Grading as weather permitted

Equipment status:

- Equipment changed over to summer use: removal of plows, wings, towers
- Truck #2 completely serviced
- Truck #1 having brake work completed. Back in service week of 5/11

Employee Status:

- All is well.

Green-up day:

- Garbage = 1,460 lbs.
- Tires: 71
- Metal: less than 50 lbs.

Upcoming Work / Anticipated Issues:

- Work on project lists
- Act 64 water quality law: The state may be allocating funds to all VT towns based on total roadway mileage. Town roadway mileage is reported to the state annually each July. Total road miles in Elmore = ~33 total (including all classifications). Any distributed funds are to be used this construction season on projects that meet specific guidelines associated with the Act 64 program. Any projects paid for by this potential funding will be noted in monthly reports.
- Gravel/Plant Mix: Cost of material acquisition going up rapidly.

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2. DISCUSSION: Review of Occupancy Permits in Lamoille County. Addition of Occupancy Permits to Zoning Process to assure “as built” compliance with Permits

Notes: Rob Wills evaluated Stowe’s Certificate of Occupancy (CO) process and discussed with the SB. Guidelines followed by area towns could form a basis for CO guidelines adopted in Elmore. The SB decided to continue the process of evaluating implementation with Caroline DeVore taking the lead on outlining a proposal. Caroline to coordinate with other town officials as needed to create a strawman to review with the SB. Objective is to establish a closed-loop process from the issuance of building permits through to the confirmation/inspection of building projects. Process will be designed to confirm/validate that final project conforms to permit(s) issued. Touchpoints may include zoning/health administrator, DRG, listers, etc.

3. UPDATE: 2017 Hazard Mitigation Plan approved at 1) RPC and 2) State DEMS level. Now sent to FEMA for final approval.

4. UPDATE: Effective 10May17, Zoning By-Law for Forest Reserve (FR) and Rural West (RW) districts updated to: a) eliminate existing errors/conflicts in elevations, b) include new water quality provisions to comply with ANR/EPA Regulations.

Notes: Edits and final wording discussed. Burley to circulate new version for final discussion/approval.

5. DISCUSSION: Create Cost/Benefit hierarchy for Law Enforcement Options for continuing discussion with Elmore residents.

Notes: Rob Wills will be the DRI for the project with support from DeVore as needed. Next step is to outline a discussion document. Law enforcement options have been a topic of discussion at each of the last three town meetings. Polls in each of the last two years show some interest in alternative law enforcement coverage, but no tolerance for collection of additional law enforcement funds (ie, property tax increases) to offset increased expenses. A thorough law enforcement coverage analysis will be a lengthy project – but the SB feels that a reference document that clearly outlines options, costs and benefits will be helpful to the town as questions arise and alternatives are evaluated. No delivery timeline set.

6. UPDATE - EPC:

- **SUB DIVISION BYLAW INTERIM UPDATE: ESB edits submitted to EPC on 1/25. EPC to complete changes and begin Public Meeting process. NOTE: By-law needs major update and simplification to meet new DEMS and FEMA current standards.**
- **ENERGY PLAN: EPC has started new chapter for addition to Town Plan, as mandated by PSB & Legislature.**

Notes: Burley to attend the next planned meeting of the EPC (5/17/17) to review suggested changes to the sub-division bylaws and work to define a timeline for resubmission of the bylaws to the SB for review/approval.

D. COMPLETED/INACTIVE ITEMS

1. Review Action Item List

E. SB EXECUTIVE SESSION

No Executive Session held.
