

TOWN OF ELMORE, VT

Meeting of the Elmore Selectboard

Meeting Date: **Wednesday, February 7, 2018 at 5:30pm**

Agenda Version Number: **V1.1**

Agenda Status: **Draft**

Meeting Type: **Special Meeting with possible Executive Session**

ESB Members: **Bob Burley – Chairman, Robb Wills, Caroline DeVore**

Elmore Road Commissioner: **Michel Lacasse**

NOTE: SELECTBOARD MAY ENTER EXECUTIVE OR DELIBERATIVE SESSION(S)

A. SPECIAL TOPICS:

1. **DISCUSSION:** VT Open Meeting Law with regard to SB training and specific to the budget training and warning review session held on January 17, 2018. Action: Relay information received from VLCT on 2/1/18 regarding warning of training sessions and preparation for annual Town Meeting. Discuss complaint(s) of unwarned SB meeting.
2. **UPDATE:** [SelectBoard Institute Training](#). Date: Saturday, March 24, 2018, 8am-4pm. Course signup recommended for all town board members.
3. **UPDATE:** Budget review. In preparation for the Town Meeting,
4. **ACTION:** Review of SB action item list. Objective: Ensure the smooth transition of any program or ongoing activity where the DRI may change given the notification that SB Chairman will not seek re-election.
5. **ACTION:** Review SB Chairman's compilation of items including: list of the recurring and intermittent administrative, operational, financial, issues and functions as well as the local, regional and state representation that are critical to smooth board operation through membership transition either current or future.
6. **DISCUSSION:** Discuss SB role in making public aware of open board position and soliciting interested parties to learn more.

B. CONTINUING ITEMS:

1. **DISCUSSION:** Begin to identify likely Town Meeting "hot topics" for ESB preparation. Continuing item from December SB meeting.
2. **UPDATE:** EPC staffing update, DRB staffing update. Including appointment and on-boarding of new board members.