

# TOWN OF ELMORE, VT

## Meeting of the Elmore Select Board

Meeting Date: **Wednesday, May 8, 2019 at 6:00pm**  
Agenda Version Number: **V1.0**    Agenda Status: **Draft**

Meeting Type: **Regular**

ESB Members: **Caroline DeVore-Chair, Robb Wills, Glenn Schwartz-Clerk**  
Elmore Road Commissioner: **Michel Lacasse**

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**NOTE: SELECTBOARD MAY ENTER EXECUTIVE OR DELIBERATIVE SESSION(S)**

**A. Agenda:**                    \*Requester should be the same individual as the presenter.  
                                      \*3<sup>rd</sup> party or representative presentations are discouraged.  
                                      \*Request agenda slot to Select Board - minimum 1 week prior

**B. Time Allocations:**

	ITEM TYPE	1 <sup>st</sup> Speaker	Next Speaker	Max total time
1.	Special Topics	Assigned by Select Board		Set by SB
2.	New	5 Min	2 Min ea.	10 Min total
3.	Active	5 Min	2 Min ea.	10 Min total
4.	Completed	2 Min	1 Min ea.	5 Min total
5.	Non-Agenda	5 Min	2 Min ea.	10 Min total

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CALL TO ORDER: Caroline DeVore, Chairman

Review and approval of previous month's meeting minutes (April 2019 and Special meeting April 29th)

**1. SPECIAL TOPICS:**

- a. **UPDATE:** VT Room and Meals Tax (1% uplift)

**Notes:** Currently reviewing charter limitations. More information to follow.

- b. **DISCUSSION:** Fire department – New pumper purchase. With vote ratification, pumper purchase will move forward. SB reviewing current loan rates and new lease/purchase paperwork.

**Notes:** After lengthy discussion regarding vendors and looking at the positives and negatives of price as well as locations and quality vendor The Fire Department recommended purchasing through E-One. The Select Board will begin the process of getting quotes from banks and look into the option of lease purchase. The select board tabled this discussion to executive session to finalize vendor selection. Please notice attached documents. In Executive Session Select Board agreed to purchase through E-One.

**2. ACTIVE ITEMS:**

- a. **DISCUSSION:** Town Building Review: State of Town Garage, Town Fire Building  
**Town Buildings**

**Fire Station and Town Garage**

- Window in back of Fire Station needs to be repaired
- Floor needs to be stripped. FD to get pricing
- Outside of building around doors needs to be painted
- Budget LED light replacement – get pricing
- Garage Doors inspected and placed on a maintenance plan
- Security cameras – need 3 quotes possibly covered under grant
- Cleanout floor drain once a year

# **TOWN OF ELMORE, VT**

## **Meeting of the Elmore Select Board**

- Get rid of anything past its life
- Before new truck is received the two old trucks need to be removed
- Furnace replacement – may need to be replaced as is 20 years old. Need quotes. Must be cleaned
- Look into grant for a generator

### **Town Garage**

- Building needs to be evaluated for safety
- Windows upstairs need replacement
- Building needs siding and trim replacement
- Gable end where garage door is bowed out – structural engineer needs to evaluate. This has to be done first - Priority
- GS to look back at grant

- b. **UPDATE:** Complaint – Guterres dog – Hayford Road. Per Steve Guterres, dog relocated outside of VT.
- c. **UPDATE:** Elmore Emergency Operations Plan submitted. Michel listed as primary contact with Caroline DeVore as secondary.
- d. **UPDATE:** Grant application submitted by Planning Commission for electric charging station. Note: a 10-year business plan is to be created/submitted to the SB and approved before a grant award would be brought forward for approval.

### 3. CONTINUING ACTIVE ITEMS: (Update status by principle owner)

- a) **UPDATE:** Road Commissioner's Report – Lacasse  
Large trucks using roads even though posted. Oil truck, trash trucks making situation worse. See attached report.

### D. COMPLETED/INACTIVE ITEMS: (Update status)

- 1. Review Action Item List

### E. NON AGENDA/OTHER ITEMS: (Time Available)

- 1. Routine Administrative, Operations items and payment approvals.

### F. EXECUTIVE OR DELIBERATIVE SESSION AS NEEDED

Addenda to minutes:

- Attendance Sheet - <http://elmorevt.org/assets/docs/pdf/2019-05-08-addendum-1-attendance-sheet.pdf>
- E-One Truck Specifications - <http://elmorevt.org/assets/docs/pdf/2019-05-08-addendum-2-e-one-truck-spec.pdf>
- Elmore Fire Truck Specifications - <http://elmorevt.org/assets/docs/pdf/2019-05-08-addendum-3-elmore-fire-truck-spec.pdf>
- Vendor Comparison #1 - <http://elmorevt.org/assets/docs/pdf/2019-05-08-addendum-4-vendor-comparison-1.pdf>
- Vendor Comparison #2 - <http://elmorevt.org/assets/docs/pdf/2019-05-08-addendum-5-vendor-comparison-2.pdf>
- Vendor Comparison #3 - <http://elmorevt.org/assets/docs/pdf/2019-05-08-addendum-6-vendor-comparison-3.pdf>