

TOWN OF ELMORE, VT

Monthly Select Board Meeting

Meeting Minutes – prepared by G. Schwartz
Status: Approved

Meeting Date: June 10, 2020

Start Time: 6:00 pm Adjourn: 7:24 pm

Meeting Attendees via electronic means: Caroline Devore, Robb Wills, Glenn Schwartz,
Michel LaCasse, Don Valentine, Mark Brewer, Jill Lindenmeyr

This meeting was conducted remotely via electronic means

Meeting Minutes Approval:

The minutes of the May 13, 2020 Select Board Meetings were approved.

1. SPECIAL TOPICS:

- a. **DISCUSSION:** Eagle Ledge Trail/Shepard Hill Trail – Permitting adjustments

Notes: The concern of the increased use of the Eagle Ledge Trail/Shepard Hill Trail by ATV's and dirt bikes was discussed by Jill Lindenmeyr. The concern of increased volume if the trail is put onto a state map was also discussed. C. DeVore to reach out to the chairman of the Worchester Board (since the trail also goes through Worchester), write a letter to VLCT and reach out to Gary Nolen of VASA in an effort to block the trail from being put onto the state map.

- b. **DISCUSSION:** Elmore Town Office Closures: Remain in effect until June 15 – this date may be extended by the Elmore Select Board based on state guidance. Check the Elmore Town Website for updates. When offices reopen, all visitors to the offices must wear a mask to cover their nose and mouth at all times while in the offices. Office employees must practice social distancing of 6 feet. If social distancing cannot be practiced, masks must be worn.

Notes: The office closure was extended until July 8– this date may be extended by the Elmore Select Board based on state guidance. Check the Elmore Town Website for updates. Town Clerk is available during normal work hours via phone to answer any questions.

- c. **DISCUSSION:** Town Boards including EPC and DRB meeting discontinuation continues through June 15th. When board meetings resume their normal schedules, all members must practice social distancing. Board meetings may still be held electronically.

Notes: The DRB will develop a plan of action that will allow them to safely meet and discuss issues. The EPC will meet in accordance with the latest State guidelines.

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2. ACTIVE ITEMS:

- a. **DISCUSSION:** Town Garage: Updates including funding options

Notes: Rob Moore of the LCPC has continued to research USDA grant opportunities that will pay for their time to help us through the process. In the meantime, funding is available for the LCPC to assist the Town with writing an RFQ. R. Will to continue working with Rob Moore.

- b. **DISCUSSION:** Tree planting near town hall; SB approval.

Notes: G. Schwartz received a letter from Susan DeColaines and Bill Swanson stating that they are seeking permission to plant a couple of trees next to the Town Hall

Notes: Although the Select Board appreciates this generous offer, after review of this matter a unanimous vote was taken to leave the area as an unobstructed view. This is the only open area in town to view the lake and mountain. It is very popular for both photographs and picnics. G. Schwartz to respond to Susan DeColaines and Bill Swanson.

- c. **DISCUSSION:** Town Hall Roof; standing seam metal panel replacement (6 panels)

Notes: R. Wills spoke with Iron Horse to develop the correct scope of work. They revised their price for the proper scope of work to not to exceed \$5,000.00. Since this is the lowest price received the Board accepted their price. R. Will to schedule the work. The painting of the Town Hall is still scheduled to begin mid-July.

- d. **UPDATE:** Abstracted Grand List filing extension.

Notes: The Town filed for an extension to the deadline on filing the Abstracted Grand List due to COVID19 concerns and impacts.

- e. **UPDATE:** Flat tires on Brown Hill – complaint noted Brett Miller.

Notes: R. Wills and M. LaCasse to develop a FAQ (Frequently Asked Question) that will be put on the Town website. The Select Boards position on this issue is that the Town is not responsible for flat tires.

- f. **UPDATE:** Passage of 1% Local Option Tax

Notes: G. Schwartz reported that according to Dave Yacavoni, the Town Charter passed the House Operations on 5/19/20. The Charter passed on a 9-1-1 vote in the Ways and Means Committee on May 27, 2020. The next step is to go to the floor of the full House, then it goes to the Senate. This session is scheduled to close on June 19th, so final approval won't come until the next secession.

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- g. **UPDATE:** Update on Town signage replacement.

Notes: All signs have been installed as of June 3, 2020.

3. CONTINUING ACTIVE ITEMS: (Update status by principle owner):

- a. **UPDATE:** Road Commissioner's Report – Lacasse

Notes: The Road Commissioner reported the following;

- Road grading as needed
- Greenup day. Picked up 80 tires and 14 cy of trash
- Worked on culverts on Hardwick Flats
- 2013 Freightliner is out for service
- Cleaned culverts on Brown Hill
- Completed all FEMA work. Need to submit paperwork for reimbursement

4. COMPLETED/INACTIVE ITEMS: (Update status by principle owner)

- a. Review Action Item List

Notes: The action list was not reviewed at this meeting

5. NON AGENDA/OTHER ITEMS: (Time Available)

6. EXECUTIVE OR DELIBERATIVE SESSION AS NEEDED