

# TOWN OF ELMORE, VT

## Monthly Select Board Meeting

Meeting Minutes – prepared by G. Schwartz  
Status: Draft

**Meeting Date:** October 14, 2020

**Start Time:** 6:05 pm **Adjourn:** 7:05 pm

**Meeting Attendees via electronic means:** Robb Wills, Glenn Schwartz, Michel LaCasse, Don Valentine, Peter Danforth, Evelyn Boardman and Mark Brewer

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**This meeting was conducted remotely via electronic means**

### **Meeting Minutes Approval:**

The minutes of the September 09, 2020 Select Board Meetings were approved.

### **1. SPECIAL TOPICS:**

- a. **UPDATE:** Lake Elmore Watershed Assessment  
Review of report from designers; understanding of next steps.

**Notes:** Peter Danforth (Lamoille County Conservation District) and Evelyn Boardman (Fitzgerald Environmental Associates, LLC.) presented the Lake Elmore Watershed Assessment that has been worked on for the past year. It is expected the final report will be completed in November with implementation in 2021. The reason for this assessment was to evaluate and mitigate phosphorous and sediment from migrating into Lake Elmore. The Elmore Lake Association has assisted in this assessment that is intended to improve water quality. All work has been paid by State and Lake Champlain Basin Grants. The final report will include a prioritized list of projects, all of which are voluntary. The list will include Private property, State Highway, State Park, Fish and Wildlife and Town properties. It is expected that these projects will be paid for by State Grants. The Select Board has pledged its support to this project.

### **2. ACTIVE ITEMS:**

- a. **UPDATE:** Town Garage: New garage door/wall; Construction scoping

**Notes:** R. Wills spoke to Brian Baker at Baker Builders regarding the timeframe of the door replacement. He was told that the door had not been ordered. The door has since been ordered and will be delivered by the 2<sup>nd</sup> week of November. Baker has committed to complete the framing prior to the door delivery. R. Wills to call every two weeks to check on the status.

- b. **UPDATE:** Leahy Road: Permit/New Construction

**Notes:** K. Rose contacted the VCLT to get their recommendations regarding this issue and found out that the Town has no recourse in this matter. K. Rose will look into a document that would limit the Towns liability for normal roadway operations. G. Schwartz to talk to Kristen.

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- c. **UPDATE:** Digitization Grant: Town Land Records

**Notes:** The Town applied for and received a Digitization Grant that will be used to digitize the Town land records. This project is being coordinated by S. Draper and is underway. All records have been scanned for 40 years. The grant required at least the last 5 years be live by Nov. 1st, which they now are. The rest has to be complete by Dec. 30th. They will also index all records. The Town purchased a new computer that will be used for scanning and indexing of documents. The old computer will be used as a search computer to be used by the researchers who come into the office.

### 3. CONTINUING ACTIVE ITEMS: (Update status by principle owner):

- a. **UPDATE:** Road Commissioner's Report – Lacasse

**Notes:** The Road Commissioner reported the following;

- Working on Elmore Mountain Road, Churchill and Elmore Knowles ditching
- Resurfacing is ongoing
- Working on winter tires for the trucks
- Stockpiling road material
- M. Lacasse applying for new grants. Work must be completed by June 30, 2021.

- b. **CONTINUING: Elmore Town Office Closures:** Remain in effect. All person's wishing to conduct business in the Town Clerk's Office or with the Board of Listers must make an appointment. During appointments, all visitors must wear a mask to cover their nose and mouth. Office employees must practice social distancing of 6 feet. If social distancing cannot be practiced, masks must be worn.

**Notes:** The board is hoping to have an in person meeting in November

### 4. COMPLETED/INACTIVE ITEMS: (Update status by principle owner)

- a. Review Action Item List

**Notes:** The action list was not reviewed at this meeting

### 5. NON AGENDA/OTHER ITEMS: (Time Available)

- a. **DISCUSSION:** Check Warrant Report

**Notes:** The Check Warrant Reports that were supplied by S. Draper were reviewed and accepted. G. Schwartz to sign for the Board.

### 6. EXECUTIVE OR DELIBERATIVE SESSION AS NEEDED