

TOWN OF ELMORE, VT

Monthly Select Board Meeting

Meeting Minutes – prepared by G. Schwartz
Status: Approved

Meeting Date: November 11, 2020

Start Time: 6:05 pm **Adjourn:** 7:05 pm

Meeting Attendees via electronic means: Caroline DeVore, Robb Wills, Glenn Schwartz, Michel LaCasse, Don Valentine and Evelyn Boardman

This meeting was conducted remotely via electronic means

Meeting Minutes Approval:

The minutes of the October 14, 2020 Select Board Meetings were approved.

1. SPECIAL TOPICS:

- a. **DISCUSSION:** Lake Elmore Watershed Assessment (follow-up)
Rain garden at Town Hall - Evelyn Boardman email

Notes: Peter Danforth (Lamoille County Conservation District) and Evelyn Boardman (Fitzgerald Environmental Associates, LLC.) presented the Lake Elmore Watershed Assessment at our last meeting. The final report will be completed in November with implementation in 2021. One item that was not discussed was the potential to design a rain garden at the Town Hall. This project came out as a high priority project, based on their matrix. Evelyn Boardman presented a conceptual design for the project. This is an important recreational area, so the design keeps the footprint small and retains all existing parking. Two alternative locations were presented. One right behind the row of boulders along the parking area and the second near the dumpster between the store and Town Hall (copy attached). The Select Board approved moving forward with this proposal in the Final Report.

2. ACTIVE ITEMS:

- a. **UPDATE:** Town Garage: New garage door/wall framing update (Baker Builders); Construction scoping

Notes: Baker Builders began temporary repairs on November 10, 2020 at the Town Garage. They will return next week to remove the door and build the new door frame. The new door is scheduled to be installed on Wednesday November 18, 2020.

Iron Horse is scheduled to perform the repairs to the Town Hall Roof by the end of November.

Bob Burley contacted Michel LaCasse to look at potential locations for the new garage. The proposed properties are at the State Park and on Cross Road. G. Schwartz to attend this site Visit. In addition G. Schwartz to contact Mr. Burley to schedule a special Select Board Meeting to discuss the new garage. Proposed dates include 11/23 and 11/24 @ 6:00PM. This meeting would be conducted remotely via Zoom.

TOWN OF ELMORE, VT

Monthly Select Board Meeting

- b. **UPDATE:** Leahy Road: Permit/New Construction Liability Limitations update (Kristen Rose)

Notes: Construction vehicles have been parking in the road when plowing. In addition, the property is using the road as their driveway. Michel LaCasse to contact the owner of the property and notify them of these issues.

3. **CONTINUING ACTIVE ITEMS:** (Update status by principle owner):

- a. **UPDATE:** Road Commissioner's Report – Lacasse

Notes: The Road Commissioner reported the following;

- Grading of roads prior to winter should be completed this week
- All stockpiles, chains, etc. are complete for the winter
- FEMA requests have been addressed and returned for last Halloween's storm
- First plowing of the year was performed on 11/3/20
- Signs have been repaired

- b. **CONTINUING: Elmore Town Office Closures:** Remain in effect. All person's wishing to conduct business in the Town Clerk's Office or with the Board of Listers must make an appointment. During appointments, all visitors must wear a mask to cover their nose and mouth. Office employees must practice social distancing of 6 feet. If social distancing cannot be practiced, masks must be worn.

Notes: The Select Board Meeting will continue to be conducted remotely via Zoom until further notice.

4. **COMPLETED/INACTIVE ITEMS:** (Update status by principle owner)

- a. Review Action Item List

Notes: The action list was not reviewed at this meeting

5. **NON AGENDA/OTHER ITEMS:** (Time Available)

- a. **DISCUSSION:** Check Warrant Report

Notes: The Check Warrant Reports that were supplied by S. Draper were reviewed and accepted. G. Schwartz to sign for the Board.

6. **EXECUTIVE OR DELIBERATIVE SESSION AS NEEDED**