

TOWN OF ELMORE, VT

Monthly Select Board Meeting

Meeting Minutes – prepared by G. Schwartz
Status: Approved

Meeting Date: December 09, 2020

Start Time: 5:55 pm **Adjourn:** 7:10 pm

Meeting Attendees via electronic means: Caroline DeVore, Robb Wills, Glenn Schwartz, Michel LaCasse, Don Valentine and Joe Ciccolo

This meeting was conducted remotely via electronic means

Meeting Minutes Approval:

The minutes of the November 11, 2020 Select Board Meetings were approved.

1. SPECIAL TOPICS:

- a. **DISCUSSION:** Town Meeting with COVID restrictions; SB has option to move date, change format, shift to Australian Ballot

Notes: The Select Board unanimously voted to approve the following items regarding COVID and its effects on Town Meeting

- Town meeting will be held virtually via Zoom in lieu of the standard in person meeting
- The town will move to an Australian Ballot
- Australian Ballots will be mailed to all eligible voters in the Town of Elmore
- Ballots can be returned via US Mail or dropped off at the Town Office
- An information meeting will be held virtually via Zoom 10 days before Town Meeting Day.
- The 1% local room option tax on short term rental properties will be included on the ballot.
- The Town offices will be open as a polling place on the day of the election.

2. ACTIVE ITEMS:

- a. **UPDATE:** Elmore Highway Maintenance Facility/Town Buildings

Notes:

- Baker Builders has installed a new garage door at the Elmore Highway Maintenance Facility. Electrical door opener still to be installed.
- R. Wills will be reaching out to an engineer regarding possible permitting to see if we can build on the current site as part of the Select Boards due diligence
- The Select Board is also reviewing options including looking into funding if a new site is selected
- Iron Horse completed the repairs to the Town Hall Roof

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- Repairs have been performed at the Town Offices including a new front door.

b. **DISCUSSION:** ATV operation on Elmore Town Roads – Joe Ciccolo

Notes: Mr. Ciccolo requested the Select Board to consider a proposed ordinance that would allow all-terrain vehicles on Town roads. Mr. Ciccolo presented an ordinance from the Town of Johnson for Board Review. The issue was discussed and the Board expressed concerns about previous complaints regarding ATV's and the possibility of future issues if an ordinance was to be implemented. The Board asked Mr. Ciccolo to provide additional information including history from Towns that have previously implemented a similar ordinance, if he wishes to pursue his request.

c. **DISCUSSION:** Grandfathering statute; accessory dwelling statute

Notes:

- The Town does not have a statute regarding non-conforming lots that may be grandfathered. G. Schwartz to Contact Seth Jenson (LCPC) regarding this issue and have the Elmore Planning Commission propose changes to the Select Board.
- The Town will follow the State requirements for accessory dwellings. If an adjustment is needed the DRB will propose those changes to the Select Board.

3. **CONTINUING ACTIVE ITEMS:** (Update status by principle owner):

a. **UPDATE:** Road Commissioner's Report – Lacasse

Notes: The Road Commissioner reported the following;

- Grading of roads has continued due to warmer than normal temperatures
- All trucks have been converted for the winter
- FEMA requests have been held up due to a paperwork issue that is being addressed
- Due to heavy rains on December 1, 2020 a culvert failed on Woodbury Road. The culvert was temporarily repaired and a permanent repair will be performed in the spring/summer.
- Plowing and sanding operations as required

b. **CONTINUING:** Elmore Town Office Closures: Remain in effect. All person's wishing to conduct business in the Town Clerk's Office or with the Board of Listers must make an appointment. During appointments, all visitors must wear a mask to cover their nose and mouth. Office employees must practice social distancing of 6 feet. If social distancing cannot be practiced, masks must be worn.

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Notes: The Select Board Meeting will continue to be conducted remotely via Zoom until further notice.

4. COMPLETED/INACTIVE ITEMS: (Update status by principle owner)

- a. Review Action Item List

Notes: The action list was not reviewed at this meeting

5. NON AGENDA/OTHER ITEMS: (Time Available)

- a. **DISCUSSION:** Check Warrant Report

Notes: The Check Warrant Reports that were supplied by S. Draper were reviewed and accepted. G. Schwartz to sign for the Board.

6. EXECUTIVE OR DELIBERATIVE SESSION AS NEEDED