

TOWN OF ELMORE, VT

Monthly Select Board Meeting

Meeting Minutes – prepared by G. Schwartz
Status: Approved

Meeting Date: January 13, 2021

Start Time: 6:00 pm **Adjourn:** 7:26 pm

Meeting Attendees via electronic means: Caroline DeVore, Robb Wills, Glenn Schwartz, Michel LaCasse, Don Valentine and Sharon Draper

This meeting was conducted remotely via electronic means

Meeting Minutes Approval:

The minutes of the December 9, 2020 Select Board Meetings were approved with comments incorporated by G. Schwartz.

1. SPECIAL TOPICS:

- a. **UPDATE:** Town Meeting Day; Jon Gailmor

Notes:

- The SB will ask Jon Gailmor to be the moderator at the informational meeting that will be held virtually.
- The date for the informational meeting will be Tuesday February 23 at 6:00PM.
- Discussion was held to determine what would be on the ballot for Town Meeting Day.
- The Town will mail ballots to all eligible voters in the Town.
- S. Draper to enlist help to make this happen. The State has made funds available to lessen the burden on Towns.

- b. **UPDATE:** Town Clerk's office maintenance

Notes: R. Wills recommended that the SB procure proposals and pricing to perform the following Town Office maintenance;

- Replace rotten wood fascia and trim
- Pressure wash vinyl siding
- Paint Windows trim, fascia and trim
- Install 2nd door

- c. **UPDATE:** Miklin Farm Road/Stage Road (trail) timber harvest

Notes: M. LaCasse reported that there are no problems and no action is required

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- d. **DISCUSSION:** Appropriations FY21/22; Warning for budget review meeting

Notes: The following items were discussed regarding Appropriations;

- Priority list of appropriations should be based on their impact to Elmore then Lamoille County and finally Vermont
- Since new requests cannot be discussed in the usual manor at Town Meeting, no new appropriations will be included this year
- Appropriation for the Morrisville Library was discussed. It was determined that the library is a great resource for the Town and the amount of the requested appropriation was approved by the SB.
- C. Devore to send out a warning for the Budget Review meeting that will be held virtually at 9:00 am on Thursday the 21st of January 2021.

- e. **REVIEW:** Annual report of the Selectboard

Notes: C. DeVore will write the annual report and send it to the Select Board for review and comment.

2. ACTIVE ITEMS:

- a. **UPDATE:** Elmore Highway Maintenance Facility

Notes:

- R. Wills met with B. Burley today to get an update on Elmore Highway Maintenance Facility
- The Town has reached out to the State regarding the possibility of building on the existing site. Unfortunately they have to wait until spring see the site when it is not frozen and during the growing season.
- D. Valentine expressed concerns about the pace of the design/construction.
- C. DeVore described all of the activities that have been done over the past year and explained that the Board is reviewing all options as part of our due diligence.
- A document is being prepared to list out design elements and site requirements. This document will be presented to the State for possible use of the current site.

- b. **UPDATE:** ATV operation on Elmore Town roads. Joe Ciccolo to present supporting/additional information including history from similar VT towns that have implemented similar ordinance.

Notes: Mr. Ciccolo was unable to attend tonight's meeting and requested that this issue be placed on next month's agenda.

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- c. **UPDATE:** Alario contract canceled effective 12/31/20.

Notes: The Town has canceled our contract with Alario and will now be using Rodney Fillion for our computer services.

3. CONTINUING ACTIVE ITEMS: (Update status by principle owner):

- a. **UPDATE:** Road Commissioner's Report – Lacasse

Notes: The Road Commissioner reported the following;

- 1" and 2" snows have been keeping the crew busy
- Plowing and sanding operations as required
- Cleared several trees that fell in a storm around Christmas.

- b. **CONTINUING:** Elmore Town Office Closures: Remain in effect. All person's wishing to conduct business in the Town Clerk's Office or with the Board of Listers must make an appointment. During appointments, all visitors must wear a mask to cover their nose and mouth. Office employees must practice social distancing of 6 feet. If social distancing cannot be practiced, masks must be worn.

Notes: The Select Board Meeting will continue to be conducted remotely via Zoom until further notice.

4. COMPLETED/INACTIVE ITEMS: (Update status by principle owner)

- a. Review Action Item List

Notes: The action list was not reviewed at this meeting

5. NON AGENDA/OTHER ITEMS: (Time Available)

- a. **DISCUSSION:** Check Warrant Report

Notes: The Check Warrant Reports that were supplied by S. Draper were reviewed and accepted. G. Schwartz to sign for the Board.

- b. **DISCUSSION:** Smokey the Bear Sign

Notes: G. Schwartz received a call from B. Hosking regarding the relocation of the Smokey the Bear Sign that was previously displayed in the Elmore Store. Brent requested that the sign be relocated to either the town hall of the town offices. After discussion it was decided that the sign should be displayed at the fire station. G. Schwartz to Notify Mr. Hosking.

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6. EXECUTIVE OR DELIBERATIVE SESSION AS NEEDED