TOWN OF ELMORE, VT
Meeting of the Elmore Select Board

Meeting Date: Wednesday, July 12, 2023 at 6:00pm   **Meeting Type: Regular**
Agenda Version Number: v1.2   **Agenda Status: Final**

ESB Members: Caroline DeVore-Chair, Glenn Schwartz-Clerk, Warren West; Elmore Road Commissioner: Michel Lacasse
Meeting will be held at the Elmore Town Office and by Zoom.

JOIN ZOOM MEETING: https://bit.ly/ElmoreZoom
Meeting ID: 677 090 6765   Passcode: 8888 | Phone: +16465588656   Meeting ID: 677 090 6765   Passcode: 8888

NOTE: SELECTBOARD MAY ENTER EXECUTIVE OR DELIBERATIVE SESSION(S)

Agenda: *Requester should be the same individual as the presenter.*
        3rd party or representative presentations are discouraged.
        Request agenda slot to Select Board - minimum 1 week prior
Time Allocations:

	ITEM TYPE	1st Speaker	Next Speaker	Max total time
1.	Special Topics	Assigned by Select Board		Set by SB
2.	New	5 Min	2 Min ea.	10 Min total
3.	Active	5 Min	2 Min ea.	10 Min total
4.	Completed	2 Min	1 Min ea.	5 Min total
5.	Non-Agenda	5 Min	2 Min ea.	10 Min total

AGENDA
CALL TO ORDER: Chairman
- Review/approve previous meeting's minutes
- Review additions or deletions to today's agenda
- Conflict of Interest review for agenda items

1. **SPECIAL TOPICS (Note: Topic will be addressed for no more than 15 minutes with follow-up as needed and noted by the SB.)**
   a. **DISCUSSION:** Town legal representation – engagement for legal services; Jim Barlow (All – 15 min)
   b. **DISCUSSION:** Town policies: Harassment (Sexual/General), DEI, Bullying, Substance Abuse, Smoking (All – 15 min)
   c. **DISCUSSION:** Town employee benefits: Insurance benefits – Draft for discussion (All – 15 min)

2. **ACTIVE ITEMS**
   a. **UPDATE:** Website support; webmaster transition plan (All – 15 min)
   b. **UPDATE:** Brutzman Property (All – 10 min)
   c. **UPDATE (if needed):** September Town Event; Planning Commission Update; EPC Chair/Member (All – 10 min)
   d. **UPDATE:** Elmore highway maintenance facility; funding, site work, budget, schedules, etc. (All - 15 min)

3. **CONTINUING ACTIVE ITEMS** (Update status by primary owner)
   a. **UPDATE:** Road Commissioner's Report (10 min)
   b. **UPDATE:** Zoning Administrator's Report (10 min)

4. **NON-AGENDA/OTHER ITEMS** (Time Available and As Needed)
   a. Routine Administrative, operations items and payment approvals.

5. **EXECUTIVE SESSION: Planned for 7/12 – Topic: Employee compensation**

Next meeting: Wednesday, August 9, 2023 @6:00pm. Requests to be on the agenda must be received by July 28, 2023.