

# TOWN OF ELMORE, VT

## Meeting of the Elmore Select Board

Meeting Date: **Wednesday, September 13, 2023 @6:00pm**  
Agenda Version Number: v1.1

Meeting Type: Regular  
Agenda Status: Draft

ESB Members: Caroline DeVore-Chair, Glenn Schwartz-Clerk, Warren West; Elmore Road Commissioner: Michel Lacasse  
Meeting will be held at the Elmore Town Office and by Zoom.

**JOIN ZOOM MEETING:** <https://bit.ly/ElmoreZoom>

Meeting ID: 677 090 6765 Passcode: 8888 | Phone: +16465588656 Meeting ID: 677 090 6765 Passcode: 8888

**NOTE: SELECTBOARD MAY ENTER EXECUTIVE OR DELIBERATIVE SESSION(S)**

*Agenda:*           \*Requester should be the same individual as the presenter.  
                      \*3<sup>rd</sup> party or representative presentations are discouraged.  
                      \*Request agenda slot to Select Board - minimum 1 week prior

*Time Allocations:*

ITEM TYPE	1 <sup>st</sup> Speaker	Next Speaker	Max total time
1. Special Topics	Assigned by Select Board		Set by SB
2. New	5 Min	2 Min ea.	10 Min total
3. Active	5 Min	2 Min ea.	10 Min total
4. Completed	2 Min	1 Min ea.	5 Min total
5. Non-Agenda	5 Min	2 Min ea.	10 Min total

### AGENDA

CALL TO ORDER: Chairman

- Review/approve previous meeting's minutes
- Review additions or deletions to today's agenda
- Conflict of Interest review for agenda items

- 1. SPECIAL TOPICS (Note: Topic will be addressed for no more than 15 minutes with follow-up as needed and noted by the SB.)**
  - a.
- 2. ACTIVE ITEMS**
  - a. **DISCUSSION:** Town Voting Process: Australian Ballot / Town Meeting; Information Session Planning (All – 15 min)
  - b. **DISCUSSION:** Employee Health Insurance; Written policy review; finalization (All – 15 min)
  - c. **DISCUSSION:** Recording of Town Meetings; file storage (All – 10 min)
  - d. **DISCUSSION:** EPC Update; Labor Day, LCPC, legal, etc. Intersection with Town Plan update (All – 15 min)
  - e. **UPDATE:** DRB Chairman resignation and membership update (DeVore – 5 min)
  - f. **UPDATE:** Elmore highway maintenance facility; funding, site work, budget, schedules, etc. (All - 15 min)
- 3. CONTINUING ACTIVE ITEMS (Update status by primary owner)**
  - a. **UPDATE:** Road Commissioner's Report (10 min)
  - b. **UPDATE:** Zoning Administrator's Report – (10 min)
- 4. NON-AGENDA/OTHER ITEMS (Time Available and As Needed)**
  - a. Routine Administrative, operations items and payment approvals.
- 5. EXECUTIVE SESSION: Planned for 9/13: The appointment or employment or evaluation of a public officer or employee;. 1 V.S.A. 313(a)(3).**

Next meeting: Wednesday, October 11, 2023 @ 6:00pm. Requests to be on the agenda must be received by September 28, 2023.