

# TOWN OF ELMORE, VT

## Monthly Select Board Meeting

Meeting Minutes – prepared by G. Schwartz  
Status: Draft

**Meeting Date:** August 19, 2021      **Start Time:** 5:30pm    **Adjourn:** 6:01 pm

**Meeting Attendees:** See attached attendance list

---

### Meeting Minutes Approval:

The minutes of the **August 11, 2021** Select Board Meetings were approved

#### 1. SPECIAL TOPICS:

#### 2. ACTIVE ITEMS:

- a. **UPDATE:** Elmore Highway Maintenance Facility. Response to RFP and plan for existing garage demolition and temp building construction. Engineering proposal: East Engineers; Tyler Billingsley
  
- b. **Notes:** Tyler Billingsley from East Engineers attended the meeting to review his proposal. The following was discussed;
  - The Town does not want to recreate the wheel and that designs of similar structures could potentially save time and money.
  - The building is to be designed to last 50- 100 years
  - The long term needs of the town will need to be addressed in the design
  - East Engineers to be available within a couple of weeks to begin site evaluation
  - East Engineers would provide a draft report for review prior to issuing a final report.
  - East Engineers would provide the Sitework design only. They do not design structures.

The Select Board will make a final selection of the Engineering firm at our next Select Board Meeting.

G. Schwartz reported that temporary structure furnished by Iron Horse Structures would not be available for delivery until mid - November with a completion date by the end of December. This time frame does not work as a temporary solution for this winter. A delivery in the spring of 2022 was discussed. The structure would be moved to the new site to be used as a sand shed. A final decision to be made at the next SB Meeting.

- C. Devore to check on alternate location on previously discussed property on Route 12.
- R. Wills to contact R. Burley to check on status of State Park Property.
- M. LaCasse to try to find alternate location for winter storage of equipment.

**TOWN OF ELMORE, VT**  
**Monthly Select Board Meeting**

**5. NON AGENDA/OTHER ITEMS: (Time Available)**

- a. G. Schwartz and R. Wills looked at the stairs at the Town Hall to investigate settlement of the decking. After looking at the stairs it was determined to be a tripping hazard and M. LaCasse was asked to place caution tape to block the stairs. R. Wills to try and find someone to make repairs.

**6. EXECUTIVE OR DELIBERATIVE SESSION AS NEEDED**

