

# TOWN OF ELMORE, VT

## Monthly Select Board Meeting

Meeting Minutes – prepared by G. Schwartz  
Status: Approved

**Meeting Date:** September 22, 2021

**Start Time:** 6:00 pm **Adjourn:** 6:32 pm

**Meeting Attendees:** Caroline DeVore, Robb Wills, Glenn Schwartz, Michel LaCasse and Don Valentine

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### **Meeting Minutes Approval:**

The minutes of the **September 8, 2021** Select Board Meetings were approved

#### **1. SPECIAL TOPICS:**

- a. **DISCUSSION:** Request for records – DRB minutes and warning of public hearing for Elmore Zoning Bylaw updates.

**Notes:** C. DeVore will notify the Town Lawyer and contact LCPC regarding this issue.

#### **2. ACTIVE ITEMS:**

- a. **UPDATE:** Elmore Highway Maintenance Facility.

- Finalize a decision to order the temporary structure

**Notes:** After re-reviewing the proposal from Iron Horse Structures dated August 4, 2021 and determining that the interior liner and insulation were not required at this time, the Select Board unanously voted to approve moving forward and order the structure. This structure will be used as a temporary structure until the new Highway Maintenance Facility is constructed. At that point it will be moved to the new site and used as a sand storage facility. G. Schwartz to sign their proposal with minor changes and notify Iron Horse Structures of our intent to move forward. The total amount of this structure including erection is \$117,000.00. The structure should be available and erected in the spring of 2022.

- Finalize a decision for the engineer to evaluate the potential properties.

**Notes:** After re-reviewing the proposal from Cross Consulting Engineers dated July 12, 2021 the Select Board unanously voted to approve moving forward with Cross Consulting Engineers. Cross clearly showed the most experience and had the lowest price of the four firms that we received bids from. G. Schwartz to notify Peter Garceau from Cross Consulting Engineers to see when they can begin the evaluation of the potential properties

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- The following items were also discussed
  - G. Schwartz and M. LaCasse met with Ted and Keith Turner to discuss a potential site for the proposed Highway Maintenance Facility. Permission was granted to access the property with our engineer as part of our site evaluation.
  - No additional information has been received from R. Burley regarding the State Park Property
  - G. Schwartz has invited Avram Patt, David Yacovone to attend the next Select Board Meeting and Richard Westman will be invited by M. LaCasse.

- b. **DISCUSSION:** VLCT ARPA Resources – Katie Buckley to provide a PowerPoint presentation at the next meeting

**Notes:** The Select board will place this item on the agenda for our next meeting. Katie Buckley from VLCT will discuss how and on what the town can spend the ARPA funding from the Federal Government. The approximate amount that the Town will receive is \$90,000.00

### 3. **CONTINUING ACTIVE ITEMS:** (Update status by principle owner):

- a. **UPDATE:** Road Commissioner's Report

**Notes:** The Road Commissioner's Report was not reviewed at this meeting

### 4. **COMPLETED/INACTIVE ITEMS:** (Update status by principle owner)

- a. Review Action Item List

**Notes:** The action list was not reviewed at this meeting

### 5. **NON AGENDA/OTHER ITEMS:** (Time Available)

- a. **DISCUSSION:** Check Warrant Report

**Notes:** The Check Warrant Reports were not reviewed at this meeting

### 6. **EXECUTIVE OR DELIBERATIVE SESSION AS NEEDED**

**Notes:** The Select Board voted to enter Executive Session at 6:35 pm  
No Minutes were taken during this session. Executive Session ended at 7:00 pm