

TOWN OF ELMORE, VT

Select Board Meeting

Meeting Minutes – prepared by G. Schwartz
Status: Approved

Meeting Date: May 4, 2022

Start Time: 6:00 pm **Adjourn:** 7:11 pm

Meeting Attendees: See attached attendance sheet

The minutes of the April 05, 2022 and April 13, 2022 Select Board Meetings were approved.

1. SPECIAL TOPICS (Note: Topic will be addressed for no more than 15 minutes with follow-up as needed and noted by the SB.)

- a. **DISCUSSION:** Appointment of alternate DRB members; meet candidates (1 year terms)

Notes: Discussion has been rescheduled to the next Select Board Meeting

- b. **APPROVAL:** Appointment of assistant Clerk as alt signatory

Notes:

- Stuart W. Weppler will remain as an alternate signature for payroll checks to related parties
- Sandra LaCasse was appointed as alternate signatory for all checks except payroll checks of related parties

2. ACTIVE ITEMS

- a. **UPDATE:** Elmore highway maintenance facility; working group; land; funding, site work, etc (update)

Notes: The proposal provided by Cross Consulting Engineers was reviewed

- Peter Garceau attended via zoom to answer questions raised by G. Schwartz and W. West.
- All but one of the questions and comments were answered and will be incorporated into a revised proposal to be sent over tomorrow.
- The final issue to be resolved is the amount of E & O insurance that will be provided. The Board voted on a minimum of \$1,000,000.00 instead of the \$50,000.00 shown on the proposal
- A meeting was setup between P. Garceau and G. Schwartz for 11:15 tomorrow morning to finalize the proposal.
- A motion was made by C. DeVore to allow G. Schwartz to sign the proposal once the changes have been made. All of the members voted in favor.
- The purchase of sale agreement for the 18 acres was signed by C. DeVore and forwarded to the Keith attorney for signature. The closure date will be on or before June 30, 2022.
- S. Draper is in the process of procuring pricing from at least two firms to perform a Town Audit.
- W. West stated that the next available bond letting will be in December.

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- b. **UPDATE:** Grant submissions; Sen. Sanders Congressionally Directed Spending Request and Welch Community Project Request 2022

Notes: Both of these grants have been submitted and we are awaiting a response. If approved, any funding would be applied to the proposed maintenance facility and would reduce the Towns portion of the cost.

- c. **UPDATE:** Paint/update town offices

Notes: W. West met with a painter yesterday. They will provide a proposal but cannot complete the work until November. W. West stated that he has another painter that is interested and will provide pricing

- d. **UPDATE:** Sign Worcester SB support letter.

Notes: This issues has been resolved and therefore a letter is not required.

- e. **DISCUSSION:** Sale of Town owned 1 acre parcel

Notes: Sharon Draper is researching this issue. The Board will wait until we receive legal counsel from Guilani's office.

3. **CONTINUING ACTIVE ITEMS** (Update status by primary owner)

- a. **UPDATE:** Road Commissioner's Report

Notes: See attached report

- b. **UPDATE:** 2022 LEMP updated and submitted (emergency mgmt plan)

Notes: C. DeVore submitted the plan

4. **NON-AGENDA/OTHER ITEMS** Routine Administrative, operations items and payment approvals.

- a. **DISCUSSION:** Check Warrant Report

Notes: The Check Warrant Reports were reviewed at this meeting.

- b. **DISCUSSION:** Lamoille Fiber Net Alternate

Notes: The Select Board unamously decided that Randy Tomlin will be appointed as an alternate Representative for the Town to the Lamoille Fibernet Communications Union District. G. Schwartz to complete the paperwork and submit after having S. Draper sign.

Road Commissioner Report

This report covers April 13 thru May 4, 2022.

Work to Date:

1. April 19, plowing 6" to 8" of wet snow.
2. Fixing some of the last of the soft spots of mud season.
3. Grader is keeping busy shaping up roads.

Equipment:

1. 2004 John Deere backhoe is back running had and still has electrical issues.
2. Some of the winter equipment is put away.

Upcoming Issues:

1. Applied for a structures grant for a culvert on Symonds mill road, no response yet. State grant.
2. Green up day is Saturday May 7, a cassella container for trash is already in place. Trash, metal and tires will be accepted at the town garage from 8:00 AM - 4:00 PM. Bags are available at the town clerk's office, Elmore Store and town garage.
3. Winter sand has been ordered from Grime's inc. 3000 yds.

Road Commissioner
Michel Lacasse