

# TOWN OF ELMORE, VT

## Select Board Meeting

Meeting Minutes – prepared by G. Schwartz  
Status: Approved

**Meeting Date:** July 13, 2022

**Start Time:** 6:05 pm **Adjourn:** 7:08 pm

**Meeting Attendees:** See attached attendance sheet

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The minutes of the June 8, June 16 and June 20, 2022 Select Board Meetings were approved.

### 1. SPECIAL TOPICS

- a. **DISCUSSION:** Use of Town parks/buildings. Application and EPC.

**Notes:** C. DeVore made a motion that the Elmore Planning Commission evaluate and determine who can use Town parks and buildings. The fee structure was determined at a previous SB Meeting. Future requests to utilize the Town parks and buildings must be made via an application that must be submitted to the EPC. All applications will be reviewed by the EPC on the first Tuesday of each month.

- b. **DISCUSSION:** Fire Department/Town Garage septic repair and plan for support.

**Notes:** The septic system has been repaired. The question is which budget the repairs should be charged, either Highway or the Fire Department. The repair cost was \$3,981.00 + a \$275.00 service call for a total cost of \$4,256.00. The Select Board unamously decided that the cost would be split equally between the Fire Department and the Highway Facility Budget. Once the Highway Department is relocated to the new facility, responsibility of the septic system will be 100% to the Fire Department.

### 2. ACTIVE ITEMS

- a. **UPDATE:** Elmore highway maintenance facility; working group; land; funding, site work, etc

**Notes:**

- The attached schedule from Cross was reviewed
- G. Schwartz and M. Lacasse have been working with Cross to provide all interior finishes and septic design parameters.
- G. Schwartz contacted Ryan Burke from Iron Horse Structures to provide pricing to disassemble, move and reinstall the existing storage building to the new site.
- C. DeVore to check on the status of the property purchase.

- b. **DISCUSSION:** Legal Trails; Eagle Ledge – motorized traffic – David McMath

**Notes:** David McMath did not attend this meeting. Issue is considered closed.

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- c. **DISCUSSION:** King Road/Sprig Flower Farm driveway access: Megan Harpigan

**Notes:** King Road/Sprig Flower Farm driveway access is a Class 4 Road and therefore, the Town does not have any responsibility for upgrading the road. The Town will however, allow the home owner to upgrade the road/driveway access at the home owners expense. An access permit through the Town will be required. The Town will not maintain the improvements made by the homeowner. In addition, the home owner has agreed that they will not come back to the Town with any issues arising from these improvements.

- d. **UPDATE:** Elmore Zoning – possible update

**Notes:** The DRB met with Members of the Elmore Planning Commission on July 5, 2022. Another meeting has been set for July 19<sup>th</sup> to discuss the following regarding the forest district zoning

- There have been several changes to the elevation cutoff to the Forest Reserve District over the past several revisions of the zoning bylaws. This has led to a lot of confusion as to whether or not certain subdivision requests are viable and which are not.
- These changes also create confusion as to the restrictions on existing lots which were in place prior to 2000 and their “exemption” status
- These restrictions also create issues with existing homes that are above the elevation restriction

3. **CONTINUING ACTIVE ITEMS** (Update status by primary owner)

- a. **UPDATE:** Road Commissioner’s Report

**Notes:** See attached Road Commissioner’s Report.

- b. **UPDATE:** Grant submissions; Sen. Sanders Congressionally Directed Spending Request and Welch Community Project Request 2022

**Notes:** G. Schwartz sent an email to Sanders and Welch’s office via email on July 9, 2022. As of this date no response has been received.

4. **NON-AGENDA/OTHER ITEMS** (Time Available and As Needed)

- a. Routine Administrative, operations items and payment approvals.

**Notes:**

- The Check Warrant Reports were reviewed at this meeting
- The Town has received official notice by the State to perform a property reappraisal. June has sent out requests for reappraisals to 10 different appraisers and has not had anyone give a proposal. She is planning to send out requests again to about 20 others. Apparently, most appraisers are already booked a couple years out.
- The Town will be in search of two new listers

5. **EXECUTIVE SESSION AS NEEDED**

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# Road Commissioner Report

## July 13, 2022

This report covers June 8, thru July 13.

### Work To Date:

1. Hauled in gravel to use in summer projects and repair, 546 yds, 39 loads.
2. All main routes and most side roads have been graded and sprayed with chloride this report period.
3. Started to put up winter sand, one third completed.
4. Dug test holes for storm water at new garage site.
5. Wind and rain storms over Father's Day weekend needed some clean up.
6. New road signs are put up for lower Mt road and Tamarak grove.
7. Cut brush back on a corner on Symond mill rd to improve line of site.

### Equipment:

1. Truck #3 ram 5500 back in service.

### Employees:

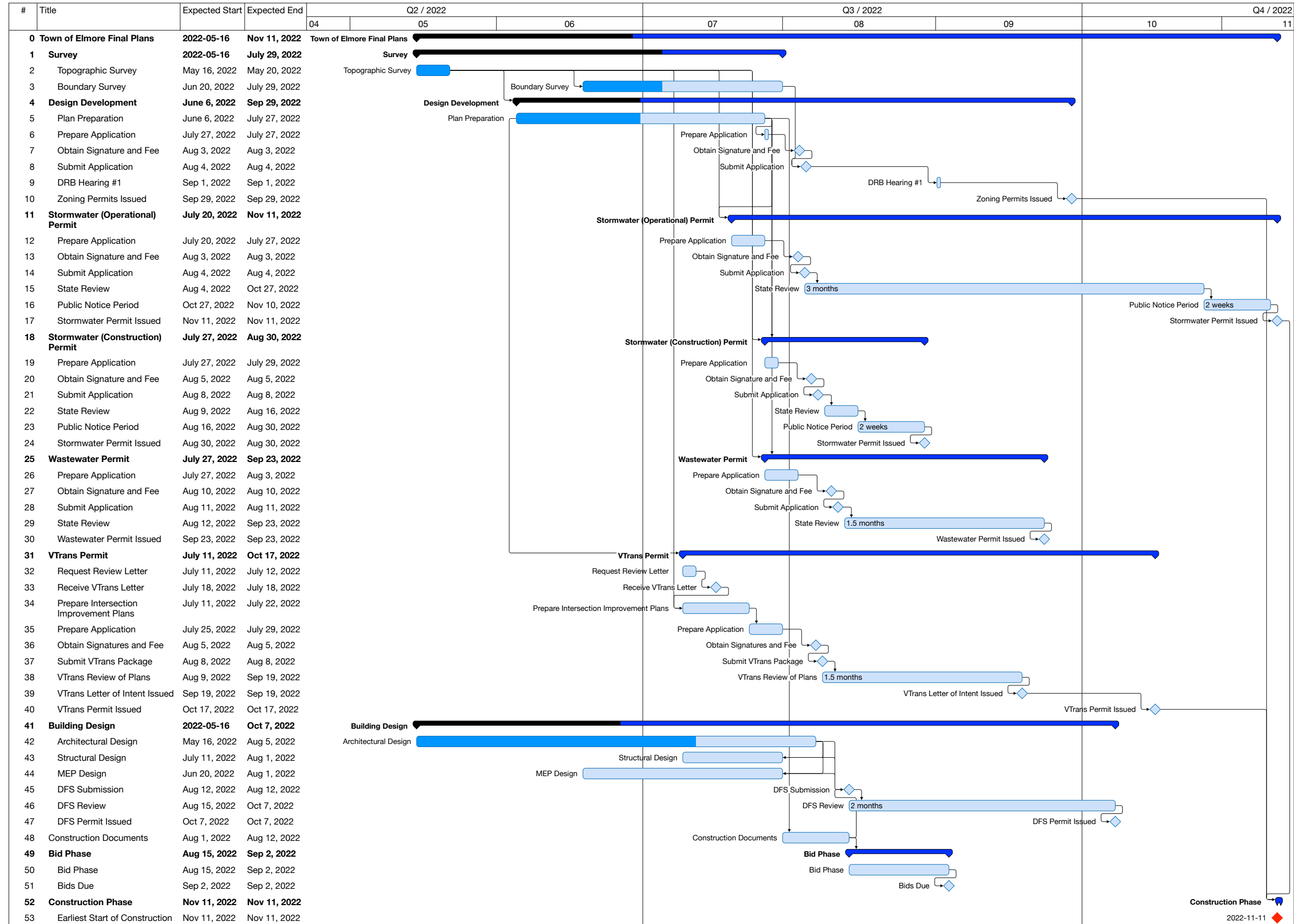
1. All is well.

### Upcoming Issues:

1. Deberming Hardwood Flats road presently Tallman road is next on the list.
2. Plan grant work for August and September.

Road Commissioner  
Michel Lacasse

# Town of Elmore Maintenance Garage Design Development Schedule



Assumes that no major changes to the Site Plan or Building Design. All State review times are estimates and not the responsibility of CCE.

