

# TOWN OF ELMORE, VT

## Select Board Meeting

Meeting Minutes – prepared by G. Schwartz  
Status: Approved

**Meeting Date:** December 7, 2022

**Start Time:** 6:02 pm **Adjourn:** 7:30 pm

**Meeting Attendees:** See attached attendance sheet

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- The minutes of the November 9, 2022 Select Board Meeting were approved.
- The Chair of the Board asked if anyone on the ESB had a conflict of interest regarding the agenda items to be discussed tonight. All members replied no.

### 1. SPECIAL TOPICS

- a. **UPDATE:** Re posting of meeting agendas; 3 locations [Town Offices, TownHall, Elmore Store]

**Notes:** The new posting of three physical locations as well as the towns website are now being used to post meeting warnings and agendas.

- b. **DISCUSSION:** Communication Union District (CUD) participation; CVFiber, Lamoille FiberNet

**Notes:**

- Brian Evans-Mongeon and Hans de Boer have sent an email to the EPC stating that they will be resigning from their positions as Representatives to the LFN CUD.
- G. Schwartz reported that the EPC met last night and made the following recommendation to the ESB
  - a) Remain in the CVFiber CUD even though it is unlikely that CVFiber will be a possible fiber solution for even a part of the Town of Elmore.
  - b) Randy Tomlin should be appointed as the primary representative for Lamoille FiberNet
- The Select Board voted unanimously to appoint Randy Tomlin to be the Towns representative to the Lamoille FiberNet CUD. The resolution was signed and G. Schwartz will forward it to Lamoille FiberNet. (copy attached)

- c. **DISCUSSION:** LCPC Regional Tax Assessor Proposal (Warren 10 min)

**Notes:**

- Warren West spoke to June McKinley our lead Lister. She would like us to hold off committing to the proposal until she sees how her new lister adjusts into his new role. She thinks she will know more by the summer of 2023.
- An agreement has been signed between the three existing towns (Wolcott, Johnson and Hyde Park)

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- The agreement will proceed regardless of any additional participants. The total hours required by the three towns does not amount to a full-time position (20 hours) at this point. If there were to be increased demand from additional towns, the job could potentially be a full-time 40hr a week position. This would make hiring for the job a little easier and could result in a higher caliber of applicants.
- It should be possible for Elmore to join the agreement at a later date, but depending on the number of additional hours required, it could have some implications to the agreement.
- If Elmore was to join it would require 6 months to withdraw.
- The cost per hour would be based on the following estimate. \$30-\$35 for employee + Insurance, taxes, benefits and 20% LCPC Fee = \$55-\$60/hour. Based on 4 hours per week the cost per year would be approximately \$12,000.00

d. **DISCUSSION:** Request for Town Office access on Fridays —Elmore Pre-School book hour

**Notes:** Faith Boudreau contacted G. Schwartz to get approval to restart her Elmore Pre-School book hour. Pre-covid this was held on Mondays in the Town Office. Now that she feels that Covid is under control she would like to begin this book hour once again. The Select Board voted unanimously to approve this book hour. G. Schwartz to notify Faith.

e. **REVIEW/APPROVAL:** Town employee insurance plans; Open enrollment/plan selection

**Notes:** The details of the gold and platinum plans were discussed. The cost of the gold plan would be about the same cost as the platinum plan last year. The additional cost per employee due to price increase would be approximately \$4,000.00 / year. This item will be discussed further on 12/8 @ 1:30 pm as an emergency meeting since the enrolment period ends next week.

### 2. ACTIVE ITEMS

a. **DISCUSSION:** Zoning Fees/Fines; review current schedule; Miller concerns

**Notes:** This item will be revisited next month. W. West to investigate further.

b. **UPDATE/CONTINUED:** Town Assistant Zoning Administrator Appointment

**Notes:**

- The Select Board can establish the timeframe. W. West suggested a 1 year appointment.
- The one year term would be our physical year (July-July)
- Cost for the Zoning Administrator assistant will be put into next year's budget
- Rate of pay will be the same as the Zoning Administrator
- The Select Board voted unanimously to approve Stuart Weppeler to the assistant zoning administrator with a 6 month term beginning January 1, 2023.

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- c. **UPDATE:** Elmore highway maintenance facility; land purchase; funding, site work, etc

**Notes:**

- The Project received bids on 11-2-22. Only 2 bids were received. None of which were from the 14 potential bidders that were contacted
- The bids received are currently being reviewed in detail
- S. Draper and W. West have continued to work on the Bond application that is due in December
- Foundation Plans for the relocated storage facility were received from Ryan Burke and were added to the bid documents via addendum #2

- d. **UPDATE:** Town land/parcel – intent to sell.

**Notes:**

- W. West spoke to J. McKinley and she suggested that we sell the land. She said that it is not worth what the assessed value is.
- The Select Board voted unanimously to sell the property via highest bid with a reserve. The byer is to pay all fees. W. West to make Arrangements

### 3. CONTINUING ACTIVE ITEMS

- a. **UPDATE:** Road Commissioner’s Report

**Notes:** See attached Report

- b. **UPDATE:** Zoning Administrator’s Report (10 min)

**Notes:**

- One permit has been issued in the past two months
- D. Valentine was requested by the Select Board to report any requests for permits in the Forest District.
- D. Valentine was requested by the Select Board to research and report on the differences between the Elmore and State zoning requirements for the Lake District.

### 4. NON-AGENDA/OTHER ITEMS

- a. Routine Administrative, operations items and payment approvals.

- The Check Warrant Reports were reviewed at this meeting

### 5. EXECUTIVE SESSION PLANNED

**Notes:** The Select Board voted to enter Executive Session at 7:30 pm. No Minutes were taken during this session. Executive Session ended at 8:00 pm



# Road Commissioner Report

## December 7, 2022

This report covers November 10, thru December 7, 2022.

### Work Done:

1. Lots of wind and rain has caused trees and branches needing to be cleaned up.
2. Plow and sand as necessary.
3. Moved storage shed to new garage site.
4. Cutting brush.

### Equipment:

1. All winter prepped with the exception of the grader.

Michel Lacasse  
Road Commissioner



**A RESOLUTION RENEWING PARTICIPATION IN THE LAMOILLE FIBERNET COMMUNICATIONS UNION DISTRICT AND APPOINTING A REPRESENTATIVE TO THE GOVERNING BOARD THEREOF**

WHEREAS, the Town of Elmore Selectboard desires to continue participation in the Lamoille FiberNet Communications Union District ("District", "Lamoille FiberNet") under the provisions of 30 V.S.A. chapter 82 and

WHEREAS, as provided in Section 3059 of said chapter, annually on or before the last Monday in April, the legislative body of each member shall appoint a representative and one or more alternates to the governing board for one-year terms, with appointments of representatives and alternates in writing, signed by the chair of the legislative body of the appointing member, and presented to the clerk of the district,

NOW, THEREFORE, BE IT RESOLVED THAT:

(1) The Selectboard of the Town of Elmore hereby approves the continued participation in the Lamoille FiberNet Communications Union District, and its qualification as a communications union district under the provisions of 30 V.S.A. chapter 82.

(2) The Selectboard of the Town of Elmore hereby appoints the following representative and one or more alternates to the Governing Board of the Lamoille FiberNet Communications Union District for the term ending on the last day in April 2023:

Representative: Randy Tomlin

Alternate: \_\_\_\_\_

Adopted at a regular meeting of the Selectboard of the Town of Elmore duly held on the 7<sup>th</sup> day of Dec. 2022.

ATTEST: [Signature]  
Selectboard Chair

\_\_\_\_\_  
Town Clerk

\_\_\_\_\_  
Date