

TOWN OF ELMORE, VT

Select Board Meeting

Meeting Minutes – prepared by G. Schwartz
Status: Approved

Meeting Date: May 10, 2023

Start Time: 6:00 pm **Adjourn:** 6:47 pm

Meeting Attendees: See attached attendance sheet

CALL TO ORDER: Chairman

The minutes of the 4/12/23 and 4/24/23 Select Board Meetings were approved as written. The Chair of the Board asked if anyone on the ESB had a conflict of interest regarding the agenda items to be discussed tonight. All members replied no.

1. SPECIAL TOPICS

- a. **DISCUSSION:** Elmore Town Clerk and Town Treasurer – Benefits

Notes: This topic will be discussed in Executive Session

- b. **DISCUSSION:** Lamoille FiberNet – Resolution Renewing Participation

Notes: The Select Board voted unanimously to approve the resolution renewing participation in the Lamoille FiberNet Communications Union District and to appoint Randy Tomlin as the Town's representative (see attached). G. Schwartz to have the resolution signed by the Town Clerk.

- c. **REVIEW:** Painting proposals – Town Office interior

Notes: The town received two bids for the painting of the ground floor of the Town Offices. Draper Painting LLC for \$5,500.00 and Richard Draper for \$2,500.00. The Select Board voted unanimously to approve the \$2,500.00 contingent upon the following. Full disclosure that Richard Draper is related to the Town Treasurer and that we do not believe that this is a conflict. In addition, the work is contingent upon proof of insurance.

2. ACTIVE ITEMS

- a. **UPDATE:** Municipal Energy Resilience Program – Victoria Hellwig/Tasha Wallis, LCPC

Notes: No update

- b. **UPDATE:** Elmore highway maintenance facility; funding, site work, budget, schedules, etc.

Notes:

- Continuing to have weekly progress meetings and review schedule with MSI.
- Site work west of the garage building are 90 % complete
- Concrete sub scheduled for 5/11/23
- Building steel is being fabricated and is on schedule
- Additional work to remove clay from under the footings and replace with stone and geotextile has been completed
- MSI to submit third pay request on Friday. MSI has been performing well in the field but paperwork continues to be an issue.
- Daily photographs of the construction are available on the Elmore Website <https://www.elmorevt.org/> under Photo's

TOWN OF ELMORE, VT

Select Board Meeting

- c. **DISCUSSION:** Town lot sale to Brutzman; findings update.

Notes: VLCT confirmed that the Town cannot keep funds over what is due in back Taxes. The money must go into escrow for one year while the Town tries to locate the previous owner of the property. If the previous owner cannot be found the proceeds would go to the State. The Low bidder asked if we would sell the property for the amount of back taxes. If this would be acceptable to the Town the low bidder stated that they would make a donation towards the Town Garage. W. West to check with legal counsel to see if this would be an acceptable solution.

- d. **DISCUSSION:** Town Meeting Structure; Voting (Floor, Australian Ballot, Hybrid) – Public Mtg Schedule

Notes:

The town is continuing to review options regarding introducing a possible change from a traditional town meeting vote to a hybrid Australian ballot /meeting vote. There are three options for Australian ballots, election of officers, budget articles, and public questions. If the town would like to hold a vote to introduce Australian ballots as an option for Elmore, it must be done in a town meeting format and therefore only voters who attend that meeting would be able to vote on this change.

The Select Board has developed a preliminary schedule for informational meetings to present the concept to the voters of Elmore. These meetings will be held in person via special town meetings.

- 1st informational Meeting Tuesday September 12th
- 2nd informational Meeting Saturday September 23rd
- 3rd informational Meeting Tuesday October 10th
- Special Town Meeting to vote on the change October 14th

The attendees will be asked at all informational meeting for the best time for the special Town Meeting in order to achieve the greatest amount of participants in the vote.

3. CONTINUING ACTIVE ITEMS

- a. **UPDATE:** Road Commissioner's Report

Notes: See attached report

- b. **UPDATE:** Zoning Administrator's Report (10 min)

Notes: No report issued

4. NON-AGENDA/OTHER ITEMS

- a. Routine Administrative, operations items and payment approvals.

Notes: The Check Warrant Reports were reviewed at this meeting

TOWN OF ELMORE, VT
Select Board Meeting

5. EXECUTIVE SESSION PLANNED

Notes: The Select Board voted to enter Executive Session at 6:47pm no Minutes were taken during this session. Executive Session ended at 7:25 pm

Next meeting: Wednesday, June 14, 2023 @6:00 pm. Requests to be on the agenda must be received by May 26, 2023.



A RESOLUTION RENEWING PARTICIPATION IN THE LAMOILLE FIBERNET COMMUNICATIONS UNION DISTRICT AND APPOINTING A REPRESENTATIVE TO THE GOVERNING BOARD THEREOF

WHEREAS, the Town of Elmore Selectboard desires to continue participation in the Lamoille FiberNet Communications Union District (“District”, “Lamoille FiberNet”) under the provisions of 30 V.S.A. chapter 82 and

WHEREAS, as provided in Section 3059 of said chapter, annually on or before the last Monday in April, the legislative body of each member shall appoint a representative and one or more alternates to the governing board for one-year terms, with appointments of representatives and alternates in writing, signed by the chair of the legislative body of the appointing member, and presented to the clerk of the district,

NOW, THEREFORE, BE IT RESOLVED THAT:

- (1) The Selectboard of the Town of Elmore hereby approves the continued participation in the Lamoille FiberNet Communications Union District, and its qualification as a communications union district under the provisions of 30 V.S.A. chapter 82.
- (2) The Selectboard of the Town of Elmore hereby appoints the following representative and one or more alternates to the Governing Board of the Lamoille FiberNet Communications Union District for the term ending on the last day in April 2024:

Representative: Randy Tomlin
Alternates:

Adopted at a regular meeting of the Selectboard of the Town of Elmore duly held on the 10th day of May 2023.

ATTEST:

[Signature]
Selectboard Chair

Town Clerk

5/10/23
Date

Road Commissioner Report

May 10, 2023

This report covers April 12 thru May 10.

Work To Date:

1. Mud season in over. Used 83 loads or 1162 yds. of gravel.
2. Cut brush with excavator and grinding head. We were able to do Brown Hill to Woodbury line, all of Eagle ledge and almost half of Symonds mill. All work was done from road way. Brush cut in our right of way. Should not need to be done for 7 plus years. This work will help let sun light and wind to dry out the roads during mud season, improve line of sight and add lane width.
3. Cleaned up and swept Beach road and town parking lots. Still have Elmore pond road to do.
4. Were able to take road posted signs down by May 1.
5. Culvert failing on Camp road will post when it is going to be replaced.
6. Green up Day was a great success, very little scrap metal, large cassella container filled with garbage 3 plus tons, 95 tires

Michel Lacasse

Road Commissioner